

NOTICE TO CONTRACTORS

KENDELL BUILDING CHILLER REPLACEMENT

Bid #LP19007

PURPOSE

Davis School District is requesting bids for the chiller replacement at the Kendell Building located in Farmington, Utah.

PLANS AND SPECIFICATIONS

Project plans will be available in the document section on www.bidsync.com on/or about November 26, 2018.

BID SUBMITTAL

Electronic bids will be accepted on www.bidsync.com. Bids received after the due date and time specified in the solicitation will be considered late and will not be accepted.

The Davis School District prohibits discrimination on the basis of disability and requires all bids and construction to comply with federal regulations implementing the Americans with Disabilities Act. If you are disabled and need special accommodations in the bid process, please contact the Purchasing Department at (801) 402-7800.

The Board of Education reserves the right to reject any or all bids or waive any minor irregularities with the bids. The Board has final approval on the award decision and what is in the best interest of the District.

MANDATORY PRE-BID SITE WALK THROUGH

There will be a **mandatory** pre-bid meeting held at the Kendell Building on December 4, 2018 at 11:00 a.m. Meet in the main commons area of the school. Please arrive on time to be considered present.

BOND REQUIREMENTS

A certified check or bid bond not less than 5% of the amount of the bid, payable to Davis School District, must accompany each bid as a guarantee that, if awarded the contract, the bidder will promptly enter into a contract and execute such bonds as may be required. Upon award of a contract, the successful contractor shall furnish to the Owner a 100% Performance and Payment Bond.

Electronic Bid Bond Submittal Instructions: Bid bonds may be submitted electronically by scanning the bid document form then uploading it as an attachment to your electronic bid. In the event that a certified check will be submitted as bid security, the check must be received at the Davis School District Purchasing Department, P.O. Box 160440, Building G-4, Freeport West, Clearfield, Utah 84016 prior to the ending date and time set forth in this solicitation. Scanned copies of certified checks will not be accepted.

INVOICE PAYMENTS

ACH Electronic Direct Deposit or Purchasing Card acceptance are the District's preferred methods for invoice payments. By responding to this solicitation, the bidder agrees to accept these methods and provide the necessary information and tools to facilitate payment. If the bidder is unable to accept a direct deposit or Purchasing Card payment, the bidder should provide an explanation in their submittal. The District reserves the right to factor the additional cost of paying

invoices by check in its decision to award to the responsive and responsible bidder.

INSURANCE REQUIREMENTS

The awarding contractor shall be able to supply proof of and maintain the following insurance throughout the period of performance determined in the contract: Workers' Compensation insurance and employee liability insurance for any employees of the contractor performing services under contract. (Minimum liability insurance \$1,000,000 umbrella). Automobile liability insurance not less than \$100,000 per person \$300,000 per accident on bodily injury and not less than \$25,000 per accident for property damage. If it is a claims-made policy, a three-year tail with limits of \$1,000,000 for any one accident or loss has to be in place. Contractor shall require any subcontractors to provide and maintain insurance as required above.

PRE-QUALIFICATION REQUIREMENTS

Pre-qualifications must be made on AIA Document A305 contractors Qualification Statement and should be submitted to the District to the attention of Bryan Turner, Architectural and Construction Services Department at 70 East 100 North, Farmington, Utah 84025 (801) 402-5190, Fax (801) 402-5295. Pre-qualification forms should be completed and submitted to the Architectural Services Department no later than five (5) business days before the bid due date. The pre-qualification form should be approved by the District Architectural Services Department prior to the contractor obtaining plans and specifications. Note: Approval of the pre-qualification form means that the Architectural Services Department has reviewed the information to ensure all necessary information has been given and appears to be correct. The pre-qualification form shall be subject to an in-depth evaluation prior to an award given to the apparent low bidder. The pre-qualification document is included as an attachment to this solicitation.